

Wyee Paper Subdivision Reference Group Meeting 27

Location:	Wyee Seventh Day Adventist Church, 20 Gorokan Road, Wyee, and Microsoft Teams (online)	Date:	5 May 2022
Chair:	Kirsty Hammer	Time:	7pm - 8:30pm
Present:	Judex, Martin Foster, Garry Van Dyk, Joanne Cho, Cheryl Ashdown, Jack Nicholas (Council staff – Business and Financial Partner)		
Folder No:	F2014/00665/17/01		

Meeting Record

Agenda Item Ref	Meeting Details
1	Apologies: Kathryn Kacperek, Cr Adamthwaite
2	Acceptance of Minutes 7 April 2022 – minutes accepted
3	Acceptance of Agenda – agenda accepted
4	Review Action Item Log from Previous Meeting Action Item Log reviewed and updated – see below. Discussion of action items in meeting agenda item 6
	Issues for Discussion
5	Project Plan Progress Update Contamination study complete, draft reports received from consultant (today) and under review by Council’s contamination expert.
6	Funding and Cost options – Attachment 1 <ul style="list-style-type: none"> Costs were tabled in April meeting – for detailed discussion at this meeting. Cost breakdown provided for essential services showing the difference between high and low cost options. These have been costed by Council’s consultant, ADW Johnson. Detailed discussion of the costs and variation between the “high cost” (standard subdivision) and “low cost” (minimum standard) options for the development of essential services. Questions were taken and costs run through line by line. Funding options under consideration as discussed previously, outlined in attached pages. For discussion. Impacts of the different funding options were discussed.
7	General Business None
8	Next Meeting Thursday 2 June

ACTION ITEM LOG:

ITEMS UNDERWAY

Item No:	Details	Responsibility	Due	Status
1	Funding program	Kirsty Hammer	March	Update – NHIF application – Update given, another update next meeting

Item No:	Details	Responsibility	Due	Status
			April	
2	Summarise decisions made by the Reference Group previously on electricity and consideration of solar off-grid system	Kirsty Hammer	March April	KH investigate poll on website KH obtain costings for above ground power and confirm Ausgrid acceptance Options to maintain off-grid system? TBC pending investigation

ITEMS THAT ARE ON HOLD

Item No:	Details	Responsibility	Due	Status
1	Review the Riverstone Development Plan and explanatory notes – provide feedback on how to simplify document so it is easily understood and landowners feel comfortable to vote in ballot	All members	After funding is determined	Commenced - On hold
2	Site visit to Pacific Link Tiny Homes development next to Gosford Hospital	Kirsty Hammer	March Postponed	Postponed to place priority on funding the infrastructure
3	Report on rules for tiny homes in Lake Macquarie	Kirsty Hammer	March Temporarily on hold	Circulate current guidelines Confirm current permissions needed Investigate existing approvals for modular homes

COMPLETED ITEMS

Item No:	Details	Responsibility	Due	Status
1	Set up Expressions of Interest process and advertise among landowners for three new Reference Group members	Kirsty Hammer	June	Complete
2	Set up a Facebook page for landowners to post ideas/concerns without Council involvement	Judex and Tracey	September	Complete
3	Advise all applicants of the outcome of EOI process and invite the three successful applicants onto the group	Kirsty Hammer	July	Complete
4	Make enquiries with Pacific Link to discuss a potential site visit of their development next to	Cr Gilbert	October	Complete

Item No:	Details	Responsibility	Due	Status
	Gosford Hospital			
5	Offer the remaining Reference Group position to next selected applicant	Kirsty Hammer	August	Complete
6	Summarise actions taken to date in discussions with community housing providers	Kirsty Hammer	September	Complete
7	Summarise known Development Plan costs for Reference Group Review	Kirsty Hammer	September	Complete
8	Notify landowners of Facebook Page	Tracey & Kirsty	October	Complete.